



## Emergency Assistance Programs & Guidelines

### What type of support does Almost Home Provide?

Almost Home provides Emergency Assistance in the form for rental, mortgage, utility, water assistance as well as emergency shelter. If you are behind on rental, mortgage or utility payments, we may be able to provide you with financial assistance. If you are getting a new apartment, we may be able to provide you with deposit assistance.

### How do I know if I am eligible to receive Emergency Assistance?

The first step is to call 303-659-6199 or email [assistance@almosthomeonline.org](mailto:assistance@almosthomeonline.org) to identify your current housing crisis. To determine eligibility, Almost Home's Bilingual Intake Assistant will conduct a phone intake assessment to determine eligibility and identify the amount of financial assistance available to help resolve your housing crisis. If deemed eligible, an appointment will be scheduled. If you are not eligible, we will provide you with other resources to reach out to for assistance.

### I do not have any children under the age of 18, can you help me?

Almost Home has multiple sources of assistance, our Bilingual Intake Assistant will assess you to identify if we have funding available to help.

### Can I walk in and receive assistance?

Almost Home does not accept walk-ins at this time and we are by appointment only. Please call 303-659-6199 or email [assistance@almosthomeonline.org](mailto:assistance@almosthomeonline.org) for assistance.

### How will I know if funding is available?

Funding availability is determined on a daily, weekly and monthly basis. You will be informed during your phone intake assessment if funding is available, if it is not available you will be informed of if or when it will become available.

### How much assistance can I receive?

Each household is different. When you connect with Almost Home's Bilingual Intake Assistant, they will help determine how much we assistance you are eligible for.

### What are the requirements for Emergency Assistance?

There are different requirements for each type of assistance. Please see below for each type of assistance.

#### Rental and Mortgage Assistance

1. You must be a US Citizen or show proof of legal residency.
2. You must provide a Colorado ID for all adults in the household.
3. You must provide a valid Social Security Card for every member of the household, children included. We will not accept copies of any Social Security Card.
4. You must provide proof of income. This can be in the form of a check stub or benefits letter identifying income on letterhead. We cannot count cash income as household income.

#### Utility Assistance

1. You must be a US Citizen or show proof of legal residency.
2. You must provide a Colorado ID for all adults in the household.
3. You must provide a valid Social Security Card for every member of the household, children included. We will not accept copies of any Social Security Card



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Website: [www.AlmostHomeOnline.org](http://www.AlmostHomeOnline.org)  
E-Mail: [assistance@AlmostHomeOnline.org](mailto:assistance@AlmostHomeOnline.org)

4. Verifiable and ongoing income is not required.
5. If you are applying for utility assistance during the months of November through April, you must first apply for LEAP prior to applying for utility assistance through Almost Home, Inc. To move forward with an intake assessment you must be able to produce an approval or denial letter from LEAP.

#### **City of Brighton Water Assistance**

1. You must be a City of Brighton resident and receive a city utility water bill.
2. You cannot have tampered with your meter in the last twelve (12) months; this will be verified through the City of Brighton.
3. You are eligible for up to \$300 in assistance per calendar year. You cannot receive more than \$300 per calendar year from any City of Brighton Water Assistance program.

#### **What can I expect during my case management appointment?**

1. At your case management appointment, you will need to bring all required documents to the appointment. If you do not have all of your documents, your appointment will be rescheduled for another date and time.
2. During your appointment, you will meet with a case manager to conduct a full intake and provide all documents to the case manager.
3. You will create a budgeting plan.
4. You will create a Housing Stabilization Plan and identify goals to reach self-sufficiency.
5. You will be provided with referrals to other resources to help meet your household needs.

#### **Emergency Shelter**

##### **How do I gain access to Almost Home's Emergency Shelter?**

Almost Home provides Emergency Shelter to seven (7) families at one time. We have a waitlist to gain access to our emergency shelter.

##### **Emergency Shelter Waitlist:**

1. Please call 303-659-6199 or email [assistance@almosthomeonline.org](mailto:assistance@almosthomeonline.org) to be added to the waitlist.
2. When there is a vacancy at the Emergency Shelter, Almost Home will conduct a lottery to determine the next family to admit. Almost Home will call or email the identified family and the family will have 24 business hours to respond or they will be returned to the waitlist and we will move on to the next family.

##### **Emergency Shelter Program**

1. You must be a US Citizen or show proof of legal residency. A Colorado ID is required for all adults in the household.
2. You must provide a valid Social Security Card for every member of the household, children included. We will not accept copies of any Social Security Card.
3. You must be a family with children under the age of 18 with you or pregnant.
4. You must pass a sex offender check.
5. You must sign an Emergency Shelter client agreement form prior to moving in.

##### **Reasonable Accommodations**

Almost Home, Inc. offers services in Spanish and English. Almost Home, Inc. is compliant with the Americans with Disabilities Act (ADA) laws. If a reasonable accommodation is needed, please contact Almost Home at (303) 659-6199.